



CORBY OLD VILLAGE PRIMARY SCHOOL

Minutes of the Full Governing Body meeting
held on:

Monday 27th April 2026 at 6.30pm via Teams.

Present: Paula Thomas (PT - Head Teacher); Rachel Hume (RH - Chair); Dawn Cross (DC); Stephanie Knight (SK).

Apologies: Nick Hayward (NH); Revd Paul Frost (PF).

In Attendance: Mike Behnke - Clerk (Syzygy Clerking Services); Vicki Gilmour (VG – Items 4, 5 and 6).

NOTE: Governors questions and responses are shown in bold italics.

1. Welcome and Apologies for Absence

- RH welcomed governors to the meeting.
- Apologies were noted and accepted from NH and PF.
- The meeting was declared as being quorate.

2. Declarations of Interest

- There were no declarations of interest in relation to this meeting.

3. Items for any other business

- One confidential item.

4. Finance report (VG)

- Three year plan and budget proposal were posted to GH. This was reviewed with Cathryn.

Q: (DC): Does the funding that comes in from parents get logged somewhere?

VG replied that it was all logged, but it's not put on as the income for trips is counterbalanced by the school paying the invoice to the venue. Similar with the Sports Premium which has to be spent during the academic year, if the income isn't recorded then nor should the expenditure otherwise the figures are inflated. The funding is submitted to the Government in July.

- VG explained that permission had been granted for the removal of 2 trees on condition that another ornamental tree (tulip tree) was replanted elsewhere on the site. This will happen at the bottom end of the field when purchased, VG to source.

Action: VG

- With no further questions, governors approved the budget on the basis of the documentation received. This has to be submitted by 1st May to WNC.

5. Health & Safety (VG)

- Audit to take place on Wednesday. Governors will be informed of the results/action points once received.

Action: VG

6. Minutes of the Previous Meeting (09.03.26)

- The minutes were agreed to be a true record and were signed by the Chair.

7. Matters Arising from above

- It was agreed that the 3 parent governor applications received, would be anonymised before sending out to the wider parent body for voting.

Action: VG

- DC provided examples of adverts produced to aid governor recruitment. A co-opted governor was still required. These were discussed and approved. DC agreed to circulate these via email/GH for tweaking to suit the roles required. They would then be placed on LinkedIn or Facebook and/or added to newsletters.

Action: DC

- Slides and webinar link from the DfE White Paper briefing were circulated by PT.
- Clerk confirmed that the revised JlofG had been sent to NNC but was still awaiting signature by the Director.
- DC visit report is written but still to be posted to GH.
- All other actions had been completed.
- VG left the meeting at 6.46 pm.

8. Headteacher's Report

- Subject Leader Action Plans have been uploaded to GH. Questions to PYT or the relevant subject leader.

Q: (RH): English AP says March '26, children not on track and majority are underperforming. See Phonics subject leader plan? I can't find where it matches on the action plan?

SK replied that she wasn't aware this had been included on the action plan.

- This was discussed further, PT having discussed phonics, agreed actions and non-negotiables with Clare Haywood the SIP. The SIP will be returning next Thursday to look at phonics teaching and observe the classroom, to determine a baseline around what is going wrong and help to put it right.
- PT further mentioned some of the actions that had been put in place e.g. Phonics club with the potential to put more phonics into the school timetable.
- SK expressed some doubts as to where the numerical data had come from in the action PT
- PT stated that the intention was to have a separate phonics action plan next year.
- RH added that she couldn't match up the 2 statements, hence her question about the statement provided.
- SK agreed to check with Gemma and identify what discussions had taken place on this matter.

Action: SK

- Phonics screening run by Charlene to take place this week in Year 1 to provide accurate data for the SIPs visit next week.
- School Improvement Plan to be uploaded to GH.

Action: PT

Data

- Data from Spring 2026 was uploaded to GH.
- RH queried some of the data figures provided:
 - Year 6 Reading for EAL
 - Year 1 EAL – inaccurate number of children.
 - Year 4 Writing – number of children doesn't add up (missing a child)
 - Years 2 and 3 – Reading, Maths and Writing and Mobile children – numbers don't add up.
 - Year 5 Maths – Query re percentage figure from 6% below to 13% below. Child who had gone backwards had additional SEND needs and is struggling. ED. Psych has been consulted and is assessing the child with a view to applying for an EHCP.
- PT explained some of the anomalies, not being able to track the Mobile children on Arbor and agreed to correct where required.

Action: PT

- Through the year, more children should be expected to be seen moving into the Expected Band and some into Greater Depth. Those who are in the Below band, generally stay there, as they are SEND and require additional or different support. They are tracked by PIVATS in order to check their progress, being below Age Related Expectations (ARE).

9. Safeguarding Update

- Report uploaded to GH.

Q: (RH): What has brought the attendance rate down?

PT replied that it was mainly due to holidays as well as 2 SEND children whose attendance is not very good. Work is taking place to improve that. Other absence examples were provided.

- PT added that a new attendance officer has been assigned to the school from NNC, a date being sought for a meeting.
- With YL leaving in the summer, Faye Latimore has been appointed as the additional DSL and will do her training in May, enabling a half term handover of cases.

10. Policies

- There were no policies requiring ratification.

11. Governance Matters:

- Visits have been undertaken by DC, RH and PF.
- DC stated she has joined the Opal group and has started to reach out to local companies for resources etc.
- She has agreed to take over the uniform recycling and will undertake a stocktake in the shed on Friday.
- Information on the above will be posted in the newsletter.
- EYFS and Personal Development visits have been completed by RH with reports typed up. Behaviour visit completed but report to be produced. Once new SENCo has been appointed, RH to arrange a SEND meeting to discuss September plans, actions and priorities.

Action: RH

- RH agreed to share the SIPs report from Easter visit on GH.

Action: RH

12. GDPR Update

- SLA with Plumsun has lapsed, but it has been agreed that a GDPR review would be undertaken, the SLA to be renewed at a later date.

13. Celebrating Success

- RH attended the NSport football tournament and explained some of the issues and poor organisation faced although overall, the children participating had enjoyed the day and got through to the ¼ finals.
- Easter Bonnet Parade had been a success.
- Year 4 class are doing 'Lets Play Brass' with positive feedback received from parents. Performance to be held in 8 weeks' time.

14. Correspondence

- None received.

15. Any Other Business

- Graduation ceremony to take place on 16th July from 4.00pm. Governors were invited to attend.

Action: ALL

16. Confidential Items

- One staffing item recorded separately under Confidential Minutes. SK left the meeting at 7.21 pm.

17. Dates of Next Meeting:

- Monday 13th July 2026 – 6.30 pm at the school.

Actions

No	Ongoing actions	Who	Status
6	To send funding criteria/changes to PT.	NH	c/f
8	To check school insurance for any lightning protection stipulations.	VG	c/f
No.	Actions from previous meeting – 09.03.26	Who	Status
1	To provide some governor recruitment wording for approaching local sites.	DC	Active
12	To write up visit report and post to Visit tab on GH.	DC	Active c/f
No.	Actions from this meeting – 27.04.26	Who	Status
4	To source and complete purchase of replacement tree.	VG	Active
5	To inform governors of the results of the H&A audit when received.	VG	Active
7	Parent governor applications to be anonymised before sending out for parent body vote.	VG	Active
7	To circulate draft governor recruitment posters to all governors for agreement/tweaking.	DC	Active
8	To check with Gemma on the accuracy of the statements provided in the English AP.	SK	Active
8	To upload SIP to GH.	PT	Active
8	To correct data anomalies.	PT	Active
11	To meet with new SENCo once appointed.	RH	Active
11	To share SIP's report from Easter visit on GH.	RH	Active
15	Governors invited to attend Graduation if available.	ALL	Active

The meeting was closed by the Chair at 7.25 pm.

Signed (Chair of Governors) Date.....