



## **CORBY OLD VILLAGE PRIMARY SCHOOL**

### **Minutes of Curriculum Committee meeting held on Monday 23<sup>rd</sup> April 2018, 6.00 pm at the school**

**Present:** Miss P Thomas (Head Teacher). Alison Eden (Chair), Melissa Bland (MB), Michelle Thompson (MT), Rachel Hume (RH), Yvonne Lowe (YL),

**In attendance:** Mr M Behnke – Clerk (Syzygy Clerking Services)

#### 1. **Welcome and Apologies**

The Chair welcomed governors to the meeting. There were no apologies.

#### 2. **Declarations of interests**

There were none in relation to the agenda.

#### 3. **Declarations of items for any other business**

- Reports and Parents Evening.

#### 4. **Minutes/Confmins of Previous Meeting 15/01/18**

The Committee minutes and Confidential minutes were accepted as a true record of the meeting and signed by the Chair.

#### 5. **Matters Arising from Minutes**

- Page 38 – Acceptable Use policy – agreement delayed until GDPR is in place and all amendments made.

#### 6. **Data**

Governors had been circulated with a breakdown of the data.

**YR:**

- The national averages over the last 3 years have been 66%, 69% and 71%.

**Q: Will it be more this year?**

**A: No. The figures come out in January, EYFS is last. We will probably hit 67% if we are fortunate.**

- This has been a tricky year group with staff changes. Working with the HT at Brigstock who is helping to get us ready as will be externally moderated this year. She will come in and work with the EY team. Offers have also been made by Hazel Leys to assist, Chair suggested maybe this was taken up the Support staff, so they can observe the areas and get ideas.

**Year 1:**

- Phonics – predicted 70% but have 2 borderline children, so potentially, could be 77%.

**Q: Has there been time put into phonics?**

**A: Yes, we have split it 3 ways in the morning with an additional afternoon session for those requiring it.**

- The 7% (Reading) and 6% (Writing) at BLW, related to the same boy.
- Handwriting was being checked in the afternoons.

**Year 2:****Q: What's the target for KS1?**

**A: Predicted:**

- **Reading – 60%**
- **Writing – 56% which is higher than last years, which was 53%.**
- **Maths – 63%.**
- Will be a drop for year 2 with only Writing likely to be above.
- Cohort – GLD is was 63%. Have gained 2 boys, 1 of whom is below and the other WTS. One bright girl has left. The evidence is being put together with Hannah.
- There are 15 at expected with the Fisher Family Trust (FFT) target being 19 which won't be reached.
- Maths has 19 at expected with the FFT target being 22 so are likely to drop.
- Overall, has been a tricky year group.
- It was important to note that the FFT figures are based on those who have now left and not those still here. These change every 3 months after the Census has been picked up. There are 3 data drops and if the school gains children after the October census, then it is not counted with regards to the budget and other information. FFT figures are therefore always about a term behind.

**Year 3:**

- The data is provisional due to the timing of the Pupil Progress meetings which will be happening this week. The data was late and after the meetings have been held, there will be changes to the figures. The HT agreed to email out the up to date data when it was ready.

**Action: HT**

- In writing, are trying a range of interventions. Children have been split into 2 groups with the Trainee HLTA taking the 10 borderline children, the remainder staying in class.

**Year 4:**

- PP figures should read 4 and not 5.
- In Writing, there are 5 EAL in WTS and 3 in EXS.

**Year 5:**

- It is felt the teacher is being overcautious with the figures. Once Year 6 have finished after May half term and focus is on SATS, will be the time to focus on these.
- Academically, the teacher is proficient but is still not confident about the assessments hence the figures. YL will be going in to support.
- There are 8 children in Mobile, 4b and 4g.

**Q: What about the year 5 boys in Reading?**

**A: We have been using a new test system – NFER and maybe they're not confident with it yet. MB explained the new system to governors.**

- Two of the WTS have now left, there are 4 EAL and 3 of the 4 Mobile are boys.
- The Chair asked for a copy of the data When the May data drop was completed.

**Action: HT**

**Year 6:**

**Q: Will we make the expected target on SDP 80% Combined?**

**A: We won't get 80%. Last year was 78%, could possibly be 72% but likely to be lower.**

- In Reading, we have 14% across the board that are GDS;
- In Writing, there are 6 trying to get to GDS, will be 14.
- In Maths, there are a few that are just 3 to 4 marks off. 62% at the moment, the target is 72%. With FFT, the target for Maths is 17%.
- In GDS, 5 have it, and 2 are 4 points off, so there is the potential to go up. It is the same for reading, but very much depends on the papers.

**Q: Are you happy with the data overall?**

**A: Yes, there are no surprises but we want better.**

## **7. Teaching and Learning Review**

- Report was circulated to governors prior to the meeting. The review was conducted by Drew Brown and Chris Scanlon, the latter who knew the school well although not visited it for 3 years.
- Following the visit, CS emailed the HT with positive comments which were shared with the governors.

**Q: Any reason for the big drop in phonics results?**

**A: YL did the testing last year as she was immobile with her broken leg over that period, but the 97% achieved was felt to be a fluke and 77% is much nearer to reality.**

- CS/DB also mentioned that where teaching and learning was effective, they had observed clean classrooms but where it was not as effective, the 'classrooms were untidy and disorganised and did not lend themselves to developing strong learning behaviour'.
- In addition, the hall had been mentioned as being 'lovely but freezing'. This issue had now been fixed. The problem had been due to an airlock in the radiators which could only be fixed by accessing the roof.
- The Chair stated that she had written a report after the review and received answers to all of her queries from the HT. She would circulate this to governors.

**Action: Chair**

## **8. Leadership Review**

- The Leadership review had taken place on 28<sup>th</sup> March and had been conducted by Sally Manz (Integritas Learning Ltd).
- She had done a walk around the school and had spent some time with MB on Maths.
- EYFs had been highlighted as a concern but this was already known and being addressed by the school with the HT from Brigstock coming in to work with the EYFS staff.
- MB is now the staff governor and therefore sits on the GB, an action identified by SM in her report.

## 9. Safeguarding Audit

- Safeguarding Audit conducted by Lesley Pollard on 17<sup>th</sup> January.
- Her priority recommendations in the report had already been addressed by the time the Chair had visited. Report and actions to be circulated.

**Action: Chair**

- In the case of lockdown procedures, LP had not mentioned in her report, the gate and why this prevents any full lockdown taking place. The only alternative is to lock the gate during the day which would mean having no car park. The entrance to it is a blind angle and the road outside which is narrow, can't be blocked.

## 10. Policies

The following policies had been circulated for governors to comment on and approve:

- Home Visits Policy 2018
- Intimate Care and Toileting Policy 2018
- Visitor Policy 2018.

**Q: can volunteers take children to the toilets?**

**A: No. The policy talks about the need to be DBS checked, although each volunteer has to sign a paper agreeing to what they can/cannot do. The HT agreed to check and inform governors.**

**Action: HT**

- Subject to clarification on the above point, **governors recommended approval of the above policies.**

## 11. SEND

- YL reported that 3 children had been observed by an external Ed. Psych for ADHD.
- There were recommendations for the Year 3 child being put into place and no further action for the year 6 child.
- Year 6 child had had a full dyslexia screening and whilst they were probably not dyslexic, they could have dyspraxia.
- An EHCP for a Year 6 child has been successful but is not yet finalised.
- The parents of a Year 3 child, have been met with, 3 times with the School Nurse, and all the evidence gathered. Applying for an EHCP.
- The GLS SEND tool has been looked at.
- PP meetings have been held, interventions discussed and put on the Wellbeing map.
- One TAs prolonged absence has had an impact on the school with SEND and PP interventions not happened as a result. Staff are trying to cover where possible.
- One TA is also going on HLTA training.

**Q: Are you (YL) busy each afternoon and can't pick up any of the interventions?**

**A: Yes, there is no slippage currently. Everyone has their own job and all wear different hats in the school. We have to acknowledge that this long term absence has had an impact.**

- The Chair expressed her concern that PP children interventions had not been constant when there was a need to prove that these children are getting over and above due to the funding received.

## 12. Parent and Pupil Questionnaire

- The HT reported that the overall impression from the returned questionnaires (1/3 returned), had been very positive.
- Bullying had come out as a glaring concern and work had started to address the issues. The initial pupil questionnaires had also raised bullying as a concern.
- As a result, it has been agreed to go back 1 stage in Jigsaw and pick up the 2<sup>nd</sup> module again.
- Another issue raised was the apparent lack of sufficient extra curricular activities being offered. The HT stated that they cost a lot and many of those that were on offer, had a poor take up. It was not financially viable to subsidise all clubs hence why where bookings were poor, those activities/clubs had to be cancelled.

## 13. Correspondence

There was no correspondence.

## 14. Any Other Business

- Reports and Parents Evening:
  - As part of the yearly meetings held, staff have the opportunity to reflect on the term before and identify those things that have worked/not worked.
  - Teachers have stated that they were finding the report and parent consultation cycle hard due to:
    - 3 evenings a year, which often run late and following which, reports have to be submitted.
    - The parent governors were asked by the HT to consult with the parent body and ascertain what information they wanted about their children, ie would a tick box process be better than detailed comments with a personal report, just once a year?

**Action: MT/RH**

## 15. Date of Next Meeting

- Monday 9<sup>th</sup> July at 6.00pm.

There being no other business, the meeting closed at 7.15pm

Signed..... Date.....